

October 2013

Dear Long Branch Board of Education Benecard® Prescription Benefit Program Participant,

As you may know, effective December 1, 2013, your Prescription Benefit Program will be administered through Benecard. The Benecard Prescription Benefit Program will provide you with access to more than 99% of pharmacies within New Jersey and approximately 95% nationwide. Therefore, you will be able to have your prescriptions filled whether you are at home, on vacation or a dependent away at school. Once your benefits begin, you will have access to a pharmacy locator, and program-specific details online at www.benecardpbf.com.

It is important to know that your coverage itself will match that of your current prescription program. For your reference, your co-payments are identified below:

	RETAIL CO-PAY			MAIL ORDER CO-PAY
GENERIC MEDICATION	\$3.00	\$6.00	\$9.00	\$5.00
BRAND MEDICATION	\$10.00	\$20.00	\$30.00	\$15.00
	30 days	31 - 60 days	61 - 90 days	Up to 90 days

Mail Order:

Please note that, come December 1st, your mail order prescriptions will be filled through Benecard Central Fill. **You must obtain a new prescription from your physician for any medications you wish to fill through the mail order pharmacy regardless of the number of refills you have remaining on your current mail order prescriptions.** Thereafter, you will only be required to get a new prescription once you have reached your refill limit. Below are instructions on how to submit prescriptions to Benecard Central Fill:

- Complete Benecard’s mail order form and mail your new prescriptions to Benecard Central Fill. You will receive more detailed instructions on how to utilize the mail order pharmacy when you receive your ID cards in mid-November (this will include a mail order brochure and order form).
- Your physician can fax your prescription(s) to Benecard at 1-888-907-0040 once you receive your ID card. Be sure that your physician includes the cardholder name, card ID number, shipping address, and date of birth. If you do not permit substitution with a generic medication, when one is available, make sure your physician indicate “Do Not Substitute” on the prescription.
- You can call Benecard Member Services line at the number on the back of your ID card. Provide our Member Service Representative with your physician’s name, physician’s phone and fax number, and medication name(s) and we will reach out to your physician to obtain your prescription(s). Please inform our Member Service Representative if you do not permit substitution with a generic medication, when one is available, so that we can communicate the request to your physician.

We urge anyone utilizing the mail order pharmacy to fill your current prescriptions one more time before your new program begins on December 1st; this will enable you to avoid any possible disruption in your medications. **Please Note:** While you will need a new prescription for medications you wish to fill through the mail order pharmacy, existing refills can be filled through your **retail** pharmacy without the need for a new prescription order.

Benecard looks forward to the opportunity to provide both you and your loved ones with the highest quality of customer service. Further detailed information regarding your prescription benefit program will be provided to you with your new ID cards. Should you require assistance thereafter, or need help better understanding your program, you may call our member service line at the number on the back of your ID card and a Benecard Member Service Representative will be happy to assist you.

Sincerely,

Benecard PBF Member Services